



# Mid West Community Grants

INFORMATION FOR APPLICANTS

MEPAU-EXA-BRO-00001

# Mid West Community Grants: Information for Applicants

## WHAT WE FUND

Mitsui E&P Australia (MEPAU) and its joint venture partner Beach Energy supports communities where we have a presence.

MEPAU, on behalf of the joint venture with Beach Energy, does this by partnering with a range of organisations and funding locally driven initiatives that contribute to community development and benefit.

MEPAU's Key Areas of Sponsorship include:

- **Education, Skills Development & Training** - opportunities to promote work readiness and employment for persons living and working in the Mid West Region of WA, particularly science, technology, engineering and mathematics (STEM) topics;
- **Employment and pre-employment training opportunities** for Mid West communities, particularly those where MEPAU has a presence (e.g. the Shire of Irwin), and especially initiatives that benefit youth and local First Nations people; and
- **Sustainable community initiatives** involving social engagement, health and fitness, and/or the natural environment.

## Before applying

MEPAU will only provide grants to projects/activities that relate to or support one or more of MEPAU's identified Key Areas of Sponsorship.

MEPAU will not fund any program that conflicts with our code of conduct or our regulatory, licensing or any other statutory commitment.

**It is important to note that MEPAU will not fund any program that is for:**

- Individuals – including funding (or part funding) medical costs, the employment of individuals (FTE), or any other individual personal initiative;
- Political organisations or campaigns;
- Religious organisations or religious activities;
- Private companies or commercial entities with no clear community priority;
- Activities which encourage the irresponsible use of alcohol or promote gambling, drinking, smoking or any substance abuse;
- Membership of organisations;
- Marketing and branding opportunities;
- Retrospective funding;
- Budget deficits, operating, staff and human resourcing, or administrative costs (e.g. wages);
- Travel costs;

- Activities requiring ongoing operating funds or which create financial dependency on MEPAU;
- Activities which may present a reputational risk for MEPAU;
- Activities which are usually exclusively funded by government;
- Organisations that have not fulfilled previous grant agreements; and/or
- Any organisation adversely identified by any MEPAU compliance guideline.

## How to apply

Before contacting MEPAU, there are two key documents you should be familiar with. These are available at [mepau.com.au](http://mepau.com.au):

- Mid West Community Grants Information for Applicants (this document);
- Mid West Community Grants Terms and Conditions.

Applications may then be made via the Sponsorships and Grants portal of MEPAU's website.

Queries relating to sponsorship may be sent to [community@mepau.com.au](mailto:community@mepau.com.au).

For more information on MEPAU's social contributions, visit [mepau.com.au](http://mepau.com.au).

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## FREQUENTLY ASKED QUESTIONS (FAQs)

### What kinds of activities will MEPAU support?

MEPAU supports:

- Projects that provide local community skill enhancement, education and/or training;
- Activities which encourage community connection and promote a social environment of trust and respect;
- Locally based environment and natural resources based projects; and
- Projects relating to improving local community safety, health and wellbeing.

### What are MEPAU's key focus communities?

MEPAU supports projects and organisations providing benefits to the communities where we operate, specifically the Shires of Irwin, Coorow and Carnamah, and the City of Greater Geraldton.

### What does MEPAU look for when assessing applications?

There are a number of factors MEPAU takes into consideration when assessing grant requests. These include (but are not limited to):

- If the initiative addresses a need within the local community;
- The potential impact of the initiative on the community (such as the number of people impacted, the geographical reach)
- Whether the benefits would be ongoing or a once-off event/activity;
- The cost of the initiative in relation to its measurable outcome/s;
- How the initiative compares to other initiatives of a similar nature and whether it duplicates or is similar to an existing service;
- The sustainability of the initiative, including how it will continue to develop after the funding ceases;
- The level of community support the organisation receives, including volunteers and in-kind support; and
- MEPAU's level of involvement in the community the funding is sought for.

### What is a 'measurable outcome'?

For grants funding, we want to see what has measurably improved as a result of the initiative. For example:

- How does the initiative increase skills and capability of the local community?
- How does the initiative increase positive behaviours in the community?
- How does the initiative decrease negative impacts on the community?

### What will I need to provide to MEPAU in reporting against my grant funding?

If you are successful in your grant application, you will enter into a Grant Agreement with MEPAU that will outline the obligations and acquittal process.

You will need to provide MEPAU with a short report, including evidence of expenditure, photos and media coverage once the program/project is completed or at agreed milestones.

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## I am an employee of MEPAU or a joint venture participant, will this affect my application?

Being an employee of MEPAU or an employee of a joint venture partner or a contractor to either organisation/s will not necessarily hinder your application. However, you should be prepared to disclose all relevant information on your position or level of participation with the relevant organisation or initiative.

This also includes any individual who is an immediate family member of a person working for or contracted to MEPAU or a joint venture partner. This will ensure any perceived conflict of interest can be considered and managed during the assessment process.

## Will MEPAU support travel?

MEPAU will only consider funding travel when it is to deliver an initiative that addresses an issue or opportunity in a regional community and the organisation is not based in the area. The travel will be considered as part of the overall budget to ensure the initiative can be effectively delivered.

## How many grants may I apply for each year?

Organisations are eligible to receive one grant per calendar year.

## Will MEPAU publicly announce if I am the successful recipient of funding?

Yes, MEPAU will announce the successful grant applicants via a website news post, on social media, and on occasion media.

On awarding the grants, a list of grant recipients will be published on the MEPAU website, clearly stating the grant round, who the grant has been awarded to, and what the grant funding will be used for.

## Will MEPAU publish photographs, videos, stories or other communications about my initiative?

Yes, MEPAU may use images, video, recounts or other communications relating to the initiative to:

- Further promote the initiative; and/or
- Promote MEPAU and Beach's support of the initiative.

## When may I apply for a grant?

The Mid West Community Grants open each year in October with an application period of 30 days from the opening to closing dates.

## Can I meet someone about my initiative before I apply?

You may request to meet with a stakeholder relations advisor from the Perth Office to discuss your application via [community@mepau.com.au](mailto:community@mepau.com.au).

It is important to note that MEPAU receives many requests to meet about initiatives and unfortunately, we will not be able to accommodate everyone. The best process therefore is to send in your application (via the Sponsorship portal on MEPAU's website) and we will seek additional information required after reviewing.